



APPLICATION FOR EMPLOYMENT

Position applied for: _____ Date: _____
[Please enclose two recent passport size photographs]

PERSONAL DETAILS

Title: Mr Mrs Miss Ms

Surname: _____ Forenames: _____

Address: _____

Post Code: _____

Telephone No.

Home: _____ Mobile: _____

Email Address: _____

Nationality: _____ Marital Status: _____

National Insurance No.: _____

Passport No.: _____ Place of Birth: _____

Next of Kin: _____ Relationship: _____

Address: _____

Telephone No.

Home: _____ Mobile: _____

Work: _____

Current Driving Licence? Yes / No

Is it clean? Yes/ No

If 'No' please give details: _____

Are you a car owner? Yes / No

Are there any restrictions to your residence in the UK, which might affect your right to take up employment in the UK? Yes / No

If 'Yes' please can you provide details: _____

Are you a smoker? Yes / No

Does your health stop you doing certain types of work? Yes / No

If 'Yes' please can you provide details: _____

Do you have any previous convictions? Yes / No

If 'Yes' give details: _____

Have you ever been declared bankrupt? Yes / No

Have you ever made any arrangements with Creditors? Yes / No

Would you give your consent to a credit search? Yes / No

Would you work full time? Yes/ No Shift Work? Yes / No

Have you worked for us previously? Yes / No

Do you have any relatives or friends working for us? Yes / No

If so give names and relationship: _____

On what date would you be available to commence work? _____

Do you speak any foreign languages? _____

Have you any skills, experience or qualifications, which you feel, would specifically suit the job you are applying for?

EDUCATIONAL, TECHNICAL & PROFESSIONAL QUALIFICATIONS

Names of Schools/ Colleges/ Universities, etc.	Exam/ Results

Qualifications gained since leaving school/ college/ university:

EMPLOYMENT HISTORY

Present/ Last Employer: _____

Company Name: _____

Type of Business: _____

Address: _____

Position held: _____

Type of work and responsibilities: _____

From: _____ To: _____ Starting pay: £ _____ per _____

Leaving pay: £ _____ Per _____

Reason for leaving: _____

May we contact your present employer? Yes / No

Employer: _____

Company Name: _____

Type of Business: _____

Address: _____

Position held: _____

Type of work and responsibilities: _____

From: _____ To: _____ Starting pay: £ _____ per _____

Leaving pay: £ _____ Per _____

Reason for leaving: _____

May we contact your present employer? Yes / No

Employer: _____

Company Name: _____

Type of Business: _____

Address: _____

Position held: _____

Type of work and responsibilities: _____

From: _____ To: _____ Starting pay: £ _____ per _____

Leaving pay: £ _____ Per _____

Reason for leaving: _____

May we contact your present employer? Yes / No

Please supply the name and address of two character references who have known you for at least 2 years and are unrelated:-

1)	2)

INTERESTS

Please give brief details of pastimes, hobbies, sports:-

DATA PROTECTION STATEMENT

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process.

DECLARATION

I declare that the information that I have given in this application is accurate and true. I understand that providing misleading or false information will disqualify me from appointment or if appointed may result in my dismissal.

Signature _____ Date _____