



International Currency Exchange



International Currency Exchange plc
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APPLICATION FOR EMPLOYMENT [Please enclose two recent passport size photographs]

Position applying for:

PERSONAL DETAILS

Title: Mr Mrs Miss Ms

Surname: Forenames:

Address:

Post Code:

Phone number(s): Mobile:

Email Address:

Nationality: Marital Status:

Place of Birth: National Insurance No:

Passport No:

Next of Kin: Relationship:

Address:

Phone number(s): Mobile:

Current Driving Licence?	Yes / No	Is it clean?	Yes/ No
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If 'No' please give details:

Are you a car owner? Yes / No

Are there any restrictions to your residence in the UK, which might affect your right to take up employment in the UK? Yes / No

If 'Yes' please can you provide details:

Do you have any previous convictions? Yes / No

If 'Yes' give details:

Have you ever been declared bankrupt? Yes / No

Have you ever made any arrangements with Creditors? Yes / No

Would you give your consent to a credit search? Yes / No

Applying to work full time? Yes / No Shift Work? Yes / No

Have you worked for us previously? Yes / No

Do you have any relatives or friends working for us? Yes / No

If so give names and relationship:

On what date would you be available to commence work?

Do you speak any foreign languages?

Have you any skills/experience/qualifications which you feel, would specifically suit the job you are applying for?

EDUCATIONAL, TECHNICAL & PROFESSIONAL QUALIFICATIONS

Names of Schools/ Colleges/ Universities, etc.	Exam/ Results

Qualifications gained since leaving School/ College/ University:

EMPLOYMENT HISTORY [starting with the most recent first]

Company Name:			
Type of Business:			
Address:			
Position held:	From:	To:	
Type of work and responsibilities:			
Starting pay: £	per	Leaving pay: £	Per
Reason for leaving:			
May we contact this employer?	Yes / No	Contact Name:	

Company Name:			
Type of Business:			
Address:			
Position held:	From:	To:	
Type of work and responsibilities:			
Starting pay: £	per	Leaving pay: £	Per
Reason for leaving:			
May we contact this employer?	Yes / No	Contact Name:	

Company Name:		
Type of Business:		
Address:		
Position held:	From:	To:
Type of work and responsibilities:		
Starting pay: £	per	Leaving pay: £ Per
Reason for leaving:		
May we contact this employer?	Yes / No	Contact Name:

Please supply the name and address of two character references who have known you for at least 2 years and are unrelated:

1.
2.

INTERESTS

Please give brief details of pastimes, hobbies, sports, etc:

DATA PROTECTION STATEMENT

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process.

DECLARATION

I declare that the information that I have given in this application is accurate and true. I understand that providing misleading or false information will disqualify me from appointment or if appointed may result in my dismissal.

Signature:	Date:
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