

## Currency Buy Back Form

It's easy to send your leftover foreign banknotes to us:

1. Collect all your foreign currency banknotes together
2. Fill in the form below
3. Post your completed form and your notes to us securely
4. Wait 5-10 working days for us to receive your delivery, process it and complete the bank transfer



You can fill out this form electronically or by hand using **BLOCK CAPITALS** with black or blue ink.

### Key Information

Below is an overview of our currency purchase product terms, these should be read carefully, alongside our full terms and conditions available here (section 8): [www.iceplc.com/legal-information/home-delivery-terms-conditions](http://www.iceplc.com/legal-information/home-delivery-terms-conditions)

#### Who can use the ICE buy-back service?

- You don't have to be an ICE customer to sell your travel money to us.
- We can only pay money into a valid UK bank account, belonging to the owner of the money, no-one else's.
- Like all foreign exchange companies, we may require additional proof of identity to process some orders – we will contact you with more details if this is required.

#### What can I exchange?

- We only accept bank notes – not coins. The currencies we accept are listed in Step C of this form.
- Notes must not be damaged or invalid.
- Notes must have an individual value less than 100GBP.
- We don't accept notes which are out of circulation or are due to be removed from circulation within 6 months.

#### What rate will I receive?

- Currency rates can move substantially day-to-day and hour-to-hour. The rate used for your exchange is the rate available when we process your exchange. It is not the rate on the day you print your form, send it to us or when we receive delivery.
- Our current rates are published here: [www.iceplc.com/travel-money/sell-currency/rates](http://www.iceplc.com/travel-money/sell-currency/rates)
- If you bought your travel money from ICE in the past 90 days using our home delivery service, you are eligible to receive a preferential rate for your travel

cash. This rate will be applied to any currency bought from us online in the past 90 days.

### General

- Forms must be legible. Please fill in electronically or print with BLOCK CAPITALS in black or blue ink.
- Orders cannot be cancelled after they've been sent to us.
- Posting your notes to us is done entirely at your own risk and we take no responsibility for any loss or damage. Royal Mail Special Delivery is recommended as it is a fully tracked service.
- Any suspect or counterfeit notes will be retained and reported to the police.
- Any notes we cannot process (barring suspect or counterfeit notes – which we must retain) can be posted back to you – with the return postage cost removed from your exchange value.

If this is required, we will contact you to confirm what action you wish to take. If the value of the return postage is higher than the total of your exchange, you will have to pay the return postage cost before we can dispatch the notes. The courier and delivery method are entirely at our discretion. By default, postage will not be tracked unless to opt to pay for tracking.

- Our privacy policy applies, which can be found here: [www.iceplc.com/legal-information/privacy-statement](http://www.iceplc.com/legal-information/privacy-statement)

### Step A – Your Details

First name	
Middle name(s) - if applicable	
Last name	
Email	
Phone number	
Date of birth (dd/mm/yyyy)	
House number	
Address line 1	
Address line 2	
Town/city	
County	
Postal code	

## Step B – Bank Account Details

Please note – we can only pay money into an account which is under your name.  
No-one else's.

Name of bank	
Full name of account holder	
Account number	
Sort code	

## Step C - Your Banknotes

Country	Currency	Total amount of each currency (e.g. "500")
Canada	CAD (Canadian Dollar)	
Croatia	HRK (Croatian Kuna)	
Europe	EUR (Euro)	
Turkey	TRY (Turkish Lira)	
United Arab Emirates	AED (United Arab Emirates Dirham)	
USA	USD (US Dollar)	
Australia	AUD (Australian Dollar)	
Bahamas	BSD (Bahamian Dollar)	
Bermuda	BMD (Bermudian Dollar)	
Bulgaria	BGN (Bulgarian Lev)	
Cayman Islands	KYD (Cayman Islands Dollar)	
Chile	CLP (Chilean Peso)	
China	CNY (Chinese Yuan)	

Costa Rica	CRC (Costa Rican Colón)	
Croatia	HRK (Croatian Kuna)	
Czech Republic	CZK (Czech Koruna)	
Denmark	DKK (Danish Krone)	
Dominican Republic	DOP (Dominican Peso)	
Caribbean	XCD (East Caribbean Dollar)	
Hungary	HUF (Hungarian Forint)	
Iceland	ISK (Icelandic Króna)	
Indonesia	IDR (Indonesian Rupiah)	
Israel	ILS (Israeli New Shekel)	
Jamaica	JMD (Jamaican Dollar)	
Japan	JPY (Japanese Yen)	
Jordan	JOD (Jordanian Dinar)	
Kenya	KES (Kenyan Shilling)	
Kuwait	KWD (Kuwaiti Dinar)	
Malaysia	MYR (Malaysian Ringgit)	
Mauritius	MUR (Mauritian Rupee)	
Mexico	MXN (Mexican Peso)	
New Zealand	NZD (New Zealand Dollar)	
Oman	OMR (Omani Rial)	
Peru	PEN (Peruvian Nuevo Sol)	
Philippines	PHP (Philippine Piso)	
Poland	PLN (Polish Zloty)	
Qatar	QAR (Qatar Riyal)	

## Step D – Existing ICE Customers Only

If you bought your currency from ICE in the past 90 days using our home delivery service, please add your order number so we can identify your order. Your order number can be found on your confirmation email or the paper slip that came with your travel money.

Home delivery order number \_\_\_\_\_

## Step E – Declaration & Signature

I have read, understood and agree to the terms and conditions found at [www.iceplc.com/legal-information/home-delivery-terms-conditions](http://www.iceplc.com/legal-information/home-delivery-terms-conditions) and have provided accurate information. I declare that I am the legal owner of the currency and the bank account detailed on this form:

Date \_\_\_\_\_

Signed \_\_\_\_\_

## Step F – Pack & Post

Post this form, along with your currency to:

**ICE LTD**  
**PO BOX 7148**  
**LE10 3ZE**

We highly recommend you use Royal Mail Special Delivery to send your notes to us. International Currency Exchange Plc (ICE) are not responsible for any loss or damage caused by your chosen postal provider.

Thank you for using the service! We'll be in touch when we have received and processed your order.